

Specific Risk Assessment: Working Across Two Schools or no assigned group BFS / CFS

Key Issue	How it will work	Measures to Implement	Review
Opening and closing buildings	At BFS Andy will open the building prior to staff arriving at 7:15am and will lock the building at 6pm and should not make contact with staff or children.	<ul style="list-style-type: none"> - Hands washed / sanitised on leaving a building and once again on re-entering a building. - If staff are onsite social distancing to be observed. - building closed to pupils and staff at 5:45pm daily. <p>Key holders CFS – J Ainsley and Andy Gardener Key holders BFS – as above plus Sarah Gray – Diane Harrison</p>	
Contact with children	Staff who are not assigned a bubble need to limit movement and interactions between groups. Regular handwashing, sanitising must take place if moving between assigned groups.	<p>Movement between groups and “bubbles” to be limited to essential need. (health and safety or providing requested support)</p> <p>JA/SG to complete a maximum of one daily check in with each bubble</p> <ul style="list-style-type: none"> - washing 	
Movement between schools	JA/SG may need to move between the schools in one day. AG may have tasks to complete at BFS	<p>Hands washed / sanitised on leaving a building and once again on re-entering a building.</p> <p>JA /SG to limit travel – Neither school should be entered more than twice in a day by switching locations.</p> <p>AG only to return to Broomhaugh through the day for essential health and safety emergencies.</p>	
Playtime / lunchtime	Staff not assigned a group should not be the first point of call for first aid but can and will support in supervision over groups while they are outdoors if required.	<p>Maintain social distance where possible with children</p> <p>Regular handwashing</p>	