



Ms. J. Stephenson
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Dear Parents

Changes to Data Protection – 25th May 2018 GDPR

On the 25th May, the UK will see the biggest change to data privacy laws for 20 years as the General Data Protection Regulation (GDPR) begins.

Please find attached a new **privacy notice** to make it easier for you to find out how we use and protect your information.

The categories of pupil information that we collect, hold and share include:

- Personal information (such as name, unique pupil number and address, relevant medical information)
- Characteristics (such as ethnicity, language, nationality, country of birth and free school meal eligibility, SEND information)
- Attendance information (such as sessions attended, number of absences and absence reasons)
- Assessment information (such as termly target-setting reports, end of year reports, assessment trackers, statutory data collections e.g. KS1 SATs.)

We use the pupil data:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral care
- to assess the quality of our services
- to comply with the law regarding data sharing

If you have any concerns regarding the above, please let us know via email, telephone, or visit the school office where we can deal with the matter.

Jen Stephenson
Head teacher

