



SEPTEMBER 2021 – COVID PROTECTIVE MEASURES – To review November 2021

PARENT SPECIFIC

Action	How it will work	How we need you to help	Benefits	Areas to continue to consider
School Drop Off Initially retain Summer practice	<p>A member of staff will welcome families on the roadside and children from Years 1-4 will enter the school by walking up to the playground on the school pathway from 8:50am.</p> <p>Reception Class will be welcomed at the main school entrance by classroom staff between 8:50 and 8:55am.</p> <p>Entry begins from 8:50am and we will ask all to ensure children are in the building by 9:00am.</p>	<p>PLEASE DO NOT ARRIVE EARLY – the breakfast club may be on the playground but please do not send your child to the playground until a member of staff arrives outside to welcome them.</p> <p>PLEASE ENSURE YOUR CHILDREN ARE IN THEIR CLASSROOM BY 9am.</p> <p>Face coverings are not required but we respect all who choose to wear face coverings to keep others safe.</p>	<p>Staggered entry avoids congested cloakrooms and hand washing on entry.</p> <p>No group mixing on the playground before school to avoid across school transmission.</p> <p>Handover outside playground avoids congestion at single entry/exit gate at the playground.</p>	Parents and children will not have additional time to socialise before school on school premises.
School Collection All classes collected from the school playground. (Staggered)	<p>Playground gates will be opened from 3pm</p> <p>Reception will be dismissed at 3:05pm - Children must be collected by 3:15pm.</p> <p>Year 1 – 4 children will be dismissed from 3:15pm. Parents must be on the playground by 3:15pm.</p> <p>Children ready for collection with all belongings to ensure they can leave immediately.</p> <p>Playground gate will be locked at 3:20pm.</p>	<p>Please ensure you are on the playground and present for your child by 3:15pm.</p> <p>Adults please operate social distancing when on school premises.</p> <p>Face coverings are not required but we respect all who choose to wear face coverings to keep others safe.</p>	<p>Social distancing will reduced risk of a school outbreak spreading, which could result in a school closure and home learning.</p>	Parents and children will not have additional time to socialise after school on school premises.
Uniform	<p>All children must wear full school uniform.</p> <p>Vests or additional t-shirts may be necessary under uniform through winter as windows will remain open for improved ventilation.</p> <p>School hoodies can be purchased for outdoor wear or PE but should not be worn in place of school</p>	<p>Children should return in full uniform without exception.</p> <p>Please ensure your child's name is on all their uniform.</p> <p>Please ensure your child has a pair of wellington boots for school.</p>	<p>All children are proud to feel part of our family in their uniform.</p>	

	jumper / cardigans.	If your child has outgrown uniform which could be passed on please drop this off in school or so it can be recycled by the PTA.		
PE Kits	<p>Children's PE kit will remain in school for the half term (unless circumstances dictate they need washing or drying mid-term)</p> <p>A drawstring bag is required – back packs do not all fit on the cloakroom pegs and are causing a hazard in the corridors.</p>	<p>Please ensure your child's name is on all their PE kit.</p> <p>Please ensure your child has a drawstring bag with their PE kit inside to hang from their peg in the cloakroom.</p>	<p>All PE kits can be safely hung on cloakroom pegs.</p> <p>Staff / pupils required to handle fewer fallen coats / bags and less clearing of trip hazards in corridors.</p>	
Snack / water bottle	<p>Fruit will continue to be provided by the government scheme for KS1 and Early Years only.</p> <p>Children must bring their own labelled water bottle to school daily.</p> <p>Sterilised cups will be used if bottles are forgotten.</p>	<p>Please ensure your child brings their water bottle to school each day.</p> <p>We encourage you to provide a snack of fruit for your child (KS2) and younger children if you wish to ensure they have a snack they will like to eat.</p>	<p>Children will have fresh water throughout the day without risk of contaminated cups.</p> <p>Children have fresh fruit daily and this will boost energy mid-morning.</p>	
Book bags	<p>All children need to bring a book bag to school daily – back packs do not all fit on the cloakroom pegs.</p> <p>The book bag should transport your child's school books / homework and school letters but not toys / personal belongings which are not needed in school.</p>	<p>Please ensure your child has their book bag in school daily.</p> <p>Please check and empty your child's book bag daily.</p>	<p>Children have what they need in school.</p> <p>Parents easily receive communication.</p>	
Respiratory and hand hygiene	<p>A supply of tissues is readily available in the classrooms and children will be encouraged to carry a tissue.</p> <p>Catch it – Bin it – Kill it strategy will be reinforced and used with children.</p> <p>Following coughs and sneezes surfaces will be wiped, where necessary and hands will be washed. Sanitisers also fully available.</p>	<p>Please reinforce the Catch it - Bin it - Kill it strategy: Catch a cough or sneeze in a tissue / put the tissue in a waste bin / wash hands.</p> <p>Ensuring your child has a tissue in their pocket could help remind the children.</p>	<p>Good practice leads to a reduced risk of a school outbreak spreading, which could result in a school closure and home learning.</p>	



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IN SCHOOL SPECIFIC ACTIONS

Action	How it will work	What staff will be doing to help	Benefits
Hand washing Retain Summer practice	As a routine children will be washing/sanitising their hands at least 5 times during the school day 1. On entry to school. 2. Before snack. 3. On returning to the classroom from outdoor play/break time. 4. Before lunch. 5. On returning to the classroom from outdoor play/break time. Sanitiser dispensers are installed for each class to also aid hand hygiene.	Staff will ensure all sanitisers / soaps are readily socked and available. Teachers will remind children how to wash their hands properly and the importance. Staff will monitor and support hand washing – especially with our youngest children. Parents will be asked to send a labelled hand cream/ soaps to stay in school if their child suffers from dry skin or it excess washing is causing problems.	Reduced risk of a school outbreak spreading which could result in a school closure and home learning.
Toilets Retain Summer practice	Each group will share their own allocated toilet spaces.	Staff aware of any children's needs or concerns and ensure toilets are available to children throughout the day.	Reduced risk of a school outbreak spreading which could result in a school closure and home learning.
Class Teaching Retain Summer practice	Children will function in classes as normal. Children may sit on the carpet areas together. Children may share resources.	Classroom surfaces will be wiped down during the day. Where groupings can remain consistent (without effecting successful teaching) these will be maintained. Where children can have individual resources this will be in place.	Children can continue to interact within their room. Summer practice contained transmission in school - successful model will not negatively impact teaching and learning experiences.
Outdoor play Retain Summer practice	Children will undertake outdoor learning, break times and play at lunchtime in designated areas and will only initially mix with the children within their year group. The class will have their own equipment allocated just for their group.	Teachers will prepare the children by explaining they will not be able to play with children from other classes for this first half term and why.	Reduced risk of a school outbreak spreading which could result in a school closure and home learning. Safe outdoor environment with increased adult support.
Lunch Retain Summer practice	Lunches will be staggered in the hall. Transitions between classes will be kept to a minimum. Table groups will remain with classroom peers this half term.	Children will wash hands and sanitise on entry and exit to/from the hall. Tables will be sanitised between sittings. Children will have allocated seats for the first half term in the hall.	Possible contacts can be easily identified. Reduced risk of a school outbreak spreading which could result in a school closure and home learning.
Collective worship	Classes will congregate in the hall. Worship will be with good ventilation and pupils proximity will be recorded.	Children will sit with their class peers but we will all be in the same space again (as we manage for lunch too)	Children will begin to congregate in a controlled environment and enjoy time together as a whole family.



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CLEANING

AREA	Cleaning	Protective measures in place
Shared Resources	Staff to sanitise hands before and after use of any shared resources – kettle / fridge / microwave / photocopier / phones and sanitising wipes available to use throughout the day. Touch points in communal areas by staff following use Staff have access to cleaning products needed to wipe down a surfaces through the day as directed.	Internal doors to remain open where safe to do so. Regular hand washing schedule to decrease cross contamination from different groups.
Regular Touch points	Checklist of identified ‘hot spot’ touch points cleaned throughout the day. Record signed to show minimum of mid-day additional clean.	Checklist in place. Internal doors to remain open where safe to do so. Regular hand washing schedule to decrease cross contamination from different groups.
Classroom cleaning through the day	Classrooms de-cluttered and clear surfaces to aid thorough cleaning. Access to appropriate cleaning products is available in each room.	Areas wiped down following a cough or a sneeze.
Classroom Bins	1 small pedal bin which has a lid to be in each classroom. This will be allocated to tissues only which are used for blowing noses or catching coughs / sneezes. All bins need bin liners.	Bins emptied daily across the school by cleaners at the end of the day. Excess bins removed from communal spaces.
Toilet Bins	Toilet bins for paper towels only after hand washing. Bins will not have always have lids in toilet areas – and will be emptied by the cleaner daily. If necessary bins emptied throughout the day.	All staff and children informed any tissues used need to be disposed of in a bin with a lid in the classroom. Children shown how to dispose of their paper towels – ball them and then dropping into the bin to prevent bins over flowing or paper towels wafting out.
Dispensers	Soap, paper towels and sanitiser dispensers to be checked every day to ensure adequate supply available for that day in all areas of school.	All supplies are available to last throughout the day. All staff aware of resources to replenish if required.
End of day clean rooms and toilets	Cleaning completed daily as per normal schedule: Tables and all surfaces cleaned – chairs raised and carpet vacuumed – hard floors mopped– all touch points cleaned by cleaner.	Gloves, apron and masks provided. Fogging machine set on an evening in shared areas.